

**SAND CREEK VILLAGE COMMUNITY ASSOCIATION**  
**c/o Kingwood Association Management**  
**1075 Kingwood Drive, Suite 100**  
**Kingwood, Texas 77339**

**NOTICE OF ELECTION OF BOARD MEMBERS OF**  
**SAND CREEK VILLAGE COMMUNITY ASSOCIATION**

March 1, 2024

To: All Members of Sand Creek Village Community Association

The amended text in § 209.00593 of Texas Residential Property Owners Protection Act is effective for elections or votes held on or after September 1, 2015. The new code states: “at least 10 days before the date a property owner’s association composed of more than 100 lots disseminates absentee ballots or other ballots to association members for purposes of voting in a board member election, the association must provide notice to the association members soliciting candidates interested in running for a position on the board.”

Due to this new code, we are obligated to ask if you are an eligible property owner who wishes to run for a position on the Board of Directors during this election, and you wish for your name to be placed on the ballot, please be sure to notify the Association at the above address within 10 days; i.e. for our receipt **on or before March 17, 2024** to ensure that your name is added to the ballot. You may also return the form via email to [elizabeth@kingwoodassociationmanagement.com](mailto:elizabeth@kingwoodassociationmanagement.com) or by fax to (281) 359-8067.

The names of all eligible owners who comply with these instructions will be placed on the ballots, along with the other three Directors of the Association who are up for re-election, prior to mailing. Requests to be placed on the ballot after the above deadline will not be considered.

**Even if your name is not added to the ballot, you may still seek nomination to the Board of Directors by declaring your intent to run at the meeting itself.**

The Annual Meeting will be held on April 15, 2024, along with the regularly scheduled monthly board meeting.

If you have any questions or concerns, please do not hesitate to contact Kingwood Association Management at 281-359-1102.

**PLEASE MAIL OR RETURN FOR OUR RECEIPT BY MARCH 17, 2024**

Your printed name (to run for a position on the board): \_\_\_\_\_

Your printed property address \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date \_\_\_\_\_

Your signature \_\_\_\_\_